

# Supply Chain Code of Ethics

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Effective Date: 16 October 2024

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## CCAS OPERATIONAL POLICY

### I. Personal Integrity and Professionalism

Individuals involved in procurement activities must act, and be seen to act, with integrity and professionalism. Honesty, care, and due diligence must be integral to all procurement activities. Respect must be demonstrated for each other and for the environment. Confidential information must be safeguarded. Participants must not engage in any activity that may create, or appear to create, a conflict of interest, such as accepting gifts or favours, providing preferential treatment, or publicly endorsing suppliers or products. No purchase of goods and services will be made by for the personal use of employees, foster parents, volunteers or members of the Board of Directors and Committees.

### II. Accountability and Transparency

Procurement activities must be open, accountable, fair, transparent, and conducted with a view to obtaining the best value for public money. Public sector resources are used in a responsible, efficient, and effective manner.

### III. Compliance and Continuous Improvement

Individuals involved in procurement activities must comply with this code of ethics and the laws of Canada and Ontario. Individuals should continuously work to improve procurement policies and procedures, to improve their supply chain knowledge and skill levels, and to share leading practices.