

TERMS OF REFERENCE

Name:

CCAS Friends Council

Composition:

- Interested former members and other stakeholders apply to the Board for consideration.
- Board appoints Chair from applicants.
- Co-Chair is a Board member who attends meetings.
- Maximum term limits – 1 year.

Mandate:

- To provide a forum for the CCAS Board to engage stakeholders to seek feedback on matters such as strategic planning and service delivery priorities.
- To provide input and education to the Board on matters of importance to the communities served.
- To provide advice and consultation on the development of the Society's mission, vision, and values.
- To work with the Board to organize information sessions and Town Halls for the local community.

Meeting Frequency:

- Twice per year.

Version No.	Date of Review	Review/Revision Description	Committee Approval Date	Board Approval Date
V1	September 2024	Creation of TOR		