

## Application for the CCAS Friends Council

To join the CCAS Friends Council for the September 2024-June 2025 year, please complete the sections below and return your completed form via email to Colleen Gauthier at [c.gauthier@torontoccas.org](mailto:c.gauthier@torontoccas.org) **before August 2, 2024**. You will be notified in September 2024 regarding the status of your application and of the meeting dates for 2024-2025.

<b><u>Last Name:</u></b>	<b><u>First Name:</u></b>
<b><u>Address:</u></b>	
<b><u>Email Address:</u></b>	<b><u>Telephone Number:</u></b>
<b><u>Reasons for joining:</u></b>	

If you have any questions about this form or process, please contact Colleen Gauthier, Executive Assistant to the Chief Executive Officer, at 416-395-1503 or by email at [c.gauthier@torontoccas.org](mailto:c.gauthier@torontoccas.org).

We thank you in advance for your interest and look forward to how this new initiative can help to benefit our services to the children, youth and families we serve!

## TERMS OF REFERENCE

**Name:**

CCAS Friends Council

**Composition:**

- Interested former members and other stakeholders apply to the Board for consideration.
- Board appoints Chair from applicants.
- Co-Chair is a Board member who attends meetings.
- Maximum term limits – 1 year.

**Mandate:**

- To provide a forum for the CCAS Board to engage stakeholders to seek feedback on matters such as strategic planning and service delivery priorities.
- To provide input and education to the Board on matters of importance to the communities served.
- To provide advice and consultation on the development of the Society's mission, vision, and values.
- To work with the Board to organize information sessions and Town Halls for the local community.

**Meeting Frequency:**

- Twice per year.

Version No.	Date of Review	Review/Revision Description	Committee Approval Date	Board Approval Date
V1	September 2024	Creation of TOR		